

**Leon County Government
Fiscal Year 2007 Budget**

Summary of Building Inspection

Budgetary Costs		FY 2005 Actual	FY 2006 Adopted	FY 2007 Continuation	FY 2007 Issues	FY 2007 Budget	FY 2008 Budget
120-220-524 Building Inspection		1,158,692	1,267,317	1,323,147	8,202	1,331,349	1,541,868
	Total Budgetary Costs	<u>1,158,692</u>	<u>1,267,317</u>	<u>1,323,147</u>	<u>8,202</u>	<u>1,331,349</u>	<u>1,541,868</u>
Funding Sources				FY 2005 Actual	FY 2006 Adopted	FY 2007 Budget	FY 2008 Budget
	120 Building Inspection			1,158,692	1,267,317	1,331,349	1,541,868
	Total Revenues			<u>1,158,692</u>	<u>1,267,317</u>	<u>1,331,349</u>	<u>1,541,868</u>
Staffing Summary		FY 2005 Actual	FY 2006 Adopted	FY 2007 Continuation	FY 2007 Issues	FY 2007 Budget	FY 2008 Budget
120-220-524 Building Inspection		18.28	19.28	19.28	0.00	19.28	20.28
	Total Full-Time Equivalents (FTE)	<u>18.28</u>	<u>19.28</u>	<u>19.28</u>	<u>0.00</u>	<u>19.28</u>	<u>20.28</u>

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Building Inspection

Organizational Code: 120-220-524

Mission Statement

This mission of the Division of Building Inspection is to ensure a safely built environment for the public within the unincorporated area of Leon County. Building Inspection effectively and efficiently obtains compliance with appropriate construction codes through permit issuance, plans review, inspections, use of automation technologies and training; all to be performed in a customer and staff sensitive manner. The division also provides staff support for the County's Contractor Licensing and Code Enforcement Boards and the Board of Adjustment and Appeals.

Advisory Board

County's Contractor Licensing Board; Code Enforcement Board; Board of Adjustment and Appeals

Summary of Services Provided

1. Review of plans prior to issuance of permits to ensure structures are designed in accordance with applicable codes through plans review.
2. Ensure structures are constructed in accordance with approved plans and applicable codes through onsite inspections.
3. Provide staff support to the Contractors Licensing Board to ensure contractors' performance complies with State and local requirements.
4. Review new construction products, methods and materials prior to use in Leon County.
5. Provide staff support to the Board of Adjustment and Appeals and the Code Enforcement Board.

Accomplishments

1. Revised building review process to ensure required review timelines stipulated in section 30 of Senate Bill 442 are met.
2. Provided Leon County building inspectors to assist other local jurisdictions affected by hurricanes.
3. Provided assistance to the Florida Association of Counties and Building Officials Association of Florida during the 2005 Legislative Session regarding local impacts of proposed construction related legislation.
4. Assisted in development of the National Swimming Pool Code.
5. Coordinated with the Property Appraiser's Office to ensure structures are properly permitted and appraised.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage and benefit adjustments.
2. Funding is being provided for utility rate increases in the amount of \$2,637.
3. Funding is being provided for fuel cost increases in the amount of \$5,565.
4. Initiating an advisory committee as directed by the Board at the June 13, 2006 Budget Workshop, to review the current Building Inspection fee structure and provide recommendations to the Board concerning increasing building permit fees.

Out-Year Notes

The following Budget Issues have been requested for FY2008 thru FY2011:

1. FY2007/2008 request for a New Building Inspection Combination Inspector to assist with increased inspection activity and new mandatory state and federal inspection guidelines.
2. FY2007/08 request for the reclassification of a Combination Inspector to Building Inspection Supervisor as approved by Human Resources. This reclassification is contingent upon the approval of the request for a New Building Inspector/Key Combination Inspector.

Note: Although outyear requests are reflected in the 5-year plan, the actual funding of requests will be reviewed as a part of the annual budget process.

Objectives / Performance Measures	Indicator	Units	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
120-220-524 Building Inspection					
• Respond to 99% of building inspections in one day	Input	%	100	100	98
• Annual number of environmental inspections performed	Input	#	40,968	32,042	32,125
• Plans to be reviewed within statutory requirement of 30 work days of submittal for 99% of applications received	Input	%	100	100	99
• Revenues generated to exceed budgeted expenditures 100% of the time. Expressed as percent of revenues collected verses expenditures encumbered	Input	%	-8	-14	5
• Complete state, local, and federal reports within 10 days of the ending of each review period with minimum 95% accuracy rate	Input	%	95	95	95

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Personal Services	1,047,922	1,122,525	1,195,376	0	1,195,376	1,359,334
Operating	110,770	136,842	127,771	8,202	135,973	151,172
Capital Outlay	0	7,950	0	0	0	31,362
Total Budgetary Costs	<u>1,158,692</u>	<u>1,267,317</u>	<u>1,323,147</u>	<u>8,202</u>	<u>1,331,349</u>	<u>1,541,868</u>

Funding Sources	FY 2005 Actual	FY 2006 Adopted	FY 2007 Budget	FY 2008 Budget
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Total Revenues	<u>1,158,692</u>	<u>1,267,317</u>	<u>1,331,349</u>	<u>1,541,868</u>

Staffing Summary	FY 2005 Actual	FY 2006 Adopted	FY 2007 Continuation	FY 2007 Issues	FY 2007 Budget	FY 2008 Budget
Administrative Associate II	0.39	0.39	0.00	0.00	0.00	0.00
Administrative Associate III	0.39	0.39	0.78	0.00	0.78	0.78
Administrative Associate IV	1.78	1.78	0.00	0.00	0.00	0.00
Administrative Associate V	0.78	0.78	1.78	0.00	1.78	1.78
Asst to the GEM Director	0.25	0.25	0.25	0.00	0.25	0.25
Building Inspection Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Code Enforcement Board Tech	0.00	0.00	0.39	0.00	0.39	0.39
Combination Inspector	7.00	7.00	7.00	0.00	7.00	8.00
Contractors Licensing Board Technician	0.00	0.00	0.39	0.00	0.39	0.39
Deputy Building Official	1.00	1.00	1.00	0.00	1.00	1.00
Dir of Bldg. Inspection	1.00	1.00	1.00	0.00	1.00	1.00
Director of Growth & Env Mgmt	0.05	0.05	0.05	0.00	0.05	0.05
Growth Mgmt. Support Svc. Dir.	0.25	0.25	0.25	0.00	0.25	0.25
Permit Processing Supervisor	0.39	0.39	0.39	0.00	0.39	0.39
Permit Technician	1.17	1.17	1.17	0.00	1.17	1.17
Plans Examiner	2.00	3.00	2.00	0.00	2.00	2.00
Records Manager	0.39	0.39	0.39	0.00	0.39	0.39
Records Technician	0.39	0.39	0.39	0.00	0.39	0.39
Senior Plans Examiner	0.00	0.00	1.00	0.00	1.00	1.00
Sr. Administrative Associate	0.05	0.05	0.05	0.00	0.05	0.05
Total Full-Time Equivalents (FTE)	<u>18.28</u>	<u>19.28</u>	<u>19.28</u>	<u>0.00</u>	<u>19.28</u>	<u>20.28</u>